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Developments

CALL FOR EDITORIAL BOARD – ASSOCIATE EDITOR FOR SERIES

Developments is a quarterly online publication that connects ACPA members to current issues, trends, and scholarship in higher education and student affairs. It also serves as a key source of Association news, programs, services, and resources.

Find us online: <http://www.myacpa.org/developments> for access to current and past issues, helpful resources, and detailed information on publishing.

ASSOCIATE EDITOR – SERIES

Our Associate Editor for Series is a Senior Member of the Editorial Board. This individual is responsible for working with potential Series Sponsors and Authors, assisting in the development and review of manuscripts, and tracking Series through the publication process.

WHAT ARE SERIES?

Series are 3-5 connected articles, usually sponsored by ACPA entity groups or research teams, examining a topic in-depth over multiple articles. Articles in a Series run over multiple Issues.

ASSOCIATE EDITOR RESPONSIBILITIES

- Review potential Series; Assist Series Sponsors with timeline development.
- Review all articles to run in a Series; provide feedback to authors.
- Participate in Board Conference Calls and assist with *Developments* administrative projects when requested.

QUALIFICATIONS & ABILITIES

- Strong writing ability; familiarity and comfort with APA 6th edition.
- Attention to detail, ability to manage multiple projects and adhere to deadlines.
- Demonstrated ability to assist individuals in developing ideas and writing articles.
- Term: 3 years, with opportunity for renewal or advancement.

PREFERRED QUALIFICATIONS

- Previous experience serving on an Editorial Board of professional publication.
- Experience teaching and working in higher education/student affairs.

APPLICATION PROCESS

Our team is committed to publishing high quality scholarship that will influence knowledge and practice in the field.

Interested individuals should submit the following:

- Cover letter expressing their interest and highlighting qualifications and abilities.
- A CV or Resume.
- A writing sample.
- Names of 2 professional references who can attest to applicants' ability in writing and assisting others in developing ideas through writing.

Please submit to Paul Eaton, Editor, *Developments*, via e-mail at developments@acpa.nche.edu.

DEADLINE

September 5, 2014