

Emergency Preparedness Planner

Supervisor Contact Information

Names and contact of Staff members that you immediately supervise

Name	Cell Phone	Personal E-mail
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What campus-wide committees are available for you to join? (ex. Sexual Harrassment Awareness & Intake Committee, Emergency Response Team) _____

What trainings are available on campus/ off campus? (ex. First Aid/ CPR, Fire Warden, Active Shooter Training, FEMA, Crisis Management training) _____

Who is your contact on the emergency response team? (Campus Safety, Nurse, Hall Director, etc.)

What is your responsibility during the emergency? _____

What is your responsibility after the emergency? _____

What internal and external resources are available to you that are available to your campus that would benefit a large number of emergencies?

Internal resources : _____

External resources: _____
