

Peer Alumni from Community Colleges (PACC) Position Description

Social integration is crucial to transfer student success. Knowing and connecting with other students helps with acclimation both academically and socially. Through UMBC's Off-Campus Student Services (OCSS), the PACC program hires STEM student leaders to develop a peer alumni network to connect with prospective UMBC students and community college alums/current transfers.

Job Description:

- Serve as a student liaison between UMBC and your former community college.
- Serve as an ambassador for UMBC (providing resources, acting as a link to campus life for potential UMBC students)
- Share personal transfer experience and mentor students who decide to transfer to UMBC.
- Provide accurate and relatable referrals to prospective transfer students and current UMBC STEM students.
- Assist in planning events both at former community college for prospective students and at UMBC for community college alums/current transfers.
- Hold regularly scheduled "office" hours on both campuses and online for "drop-in" conversations with students.
- Serve as Welcome Week Leader for OCSS Transfer Welcome Day (Summer 2014).
- Correspond frequently with PACC supervisor, OCSS, Community College partners, and PACC students through professional forms of communication.
- Make referrals as appropriate to UMBC and Community College partners.

Required Qualifications:

- Maintain part-time or full time student status at UMBC during the 2014-2015 academic year.
- Completed at least one semester and/or six (6) credit hours at UMBC, as well as completed at least two semesters and/or twelve (12) credits at your previous community college.
- Enroll in a minimum of six (6) credits for the current academic semester at UMBC.
- Maintain a minimum 2.5 cumulative GPA.
- Be in good disciplinary standing
- Be familiar with the campus resources, college services, and STEM program at your former community college.
- Speak knowledgeably with other students about UMBC, your previous community college, as well as topics and experiences in regards to the STEM transfer experience.
- Must be able to work up to 10 office hours per week, serving 3 hrs. of office hour time at your former community college.
- Must have reliable, personal transportation.
- Must attend training prior to the start of the fall semester and mandatory weekly team meetings and one-on-one meetings throughout the semester.

Preferred Qualifications:

- Have the ability and the desire to work with students, faculty, and staff in helping STEM students within the transfer experience.
- Involvement in co-curricular learning, yet have a flexible co-curricular schedule.
- Hard-working, flexible, patient and helpful.
- Have a good sense of humor.
- Excellent communication skills and leadership capabilities.
- Outstanding organizational skills, study skills, and time management.
- A strong commitment to UMBC and a positive, motivated attitude!

Benefits:

Flexible work hours: Campus employers understand that your first priority is to be a student and will be as flexible as possible with you regarding your work and transfer event schedule.

Financial rewards: PACC Mentors will receive a stipend of \$1,000 (total) at the end of each semester.

Valuable work/life skills: As a PACC Mentor, you will develop relationships with employers who will mentor your development and serve as future job references. In addition, you will gain valuable leadership skills that will help you transition to the next phase of your life.

Priority candidate status: PACC Mentors will receive priority consideration for two other student leadership positions here at UMBC through the Office of Undergraduate Admissions and Orientation – Transfer Admissions Tour Guide and Orientation Peer Advisors (OPAs). Additionally, priority consideration through the Office of Undergraduate Education, as a TRS-A peer facilitator will be given.

Fun work environment: Meet and inspire other transfer STEM students at UMBC! Make great connections within the University, and **most importantly, have fun!**